

Return application to:
Planning Department, Ava City Hall, P.O. Box 967, Ava, MO 65608
Telephone: 417-683-5516 Fax: 417-683-3823

APPLICATION FOR HOME OCCUPATION PERMIT

Submitted to the City of Ava Planning and Zoning Commission this _____ day of _____, _____.

Requested by: _____

Mailing Address: _____ Phone: _____

Pursuant to Section 110.249 and 110.250 of the Ava Zoning Ordinance application is hereby made to the Planning and Zoning Commission with respect to the following described real estate situated in the City of Ava, Missouri, to wit:

Physical Address:

Purposed Home Occupation:

Present Zoning:

REMARKS:

*Please see attached City Code Section 110:249 and 110:250 for all requirements for permits. Failure to follow all procedures can result in delayed action or denial of permit. Once approved applicant can apply for a Business License which costs \$18 annually as per City Code Section 22:47.

Applicant Signature _____

Director of Development Signature _____

Approved _____ Date _____
Chairman

Denied _____ Date _____
Chairman

Reason for Denial:

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Sec. 110-249. Home occupations (general).

In order for a person to obtain a home occupation permit, said persons must meet the following criteria:

- (1) Said occupation must occur in the home of the applicant (accounting, preparation of mailings, receipt of business mail, telephone answering service or taking of orders for goods/services).
 - (2) Applicant must be a resident of the city at the same time of requesting said occupation.
 - (3) Applicant must fill out an application for home occupation and submit to the city. Upon receipt of the application, the city will place the home occupation request on the next regularly scheduled planning commission meeting agenda. If the occupation is favorably approved or approved with contingencies by the commission, the appropriate business license shall be issued by the city.
 - (4) The applicant is required to send a certified letter to all adjoining property owners, for the purpose of informing them, of their intent to conduct a home occupation. A copy of the letter to be sent will be included in the application packet.
- (Ord. No. 737, 6-26-07)

Sec. 110-250. Home occupations (residential districts).

Residential home occupations shall be reviewed and approved by the commission. Said occupations shall meet all contingencies set by the commission and conform to the following criteria:

- (1) Only one home occupation shall be permitted per residence.
- (2) In no way shall the appearance of the structure be altered or the occupation within the residence be constructed in a manner which would cause the premises to differ from its residential character either by the use of colors, materials, construction, lighting, signs or the emission of sounds, noises or vibrations.
- (3) Such occupation shall be conducted entirely within the residence and carried on by not more than two individuals (not necessarily related), one of who is the principal occupant.
- (4) That the home occupation is clearly incidental and secondary to the principal use of the residence.
- (5) A home occupation shall not create greater vehicle or pedestrian traffic than normal for the district in which it is located.
- (6) No storage or display of materials, goods, supplies, or equipment related to the operation of a home occupation shall be visible from the outside of any structure located on the premises.
- (7) The conduct of any home occupation, including, but limited to; the storage of goods and equipment, shall not reduce or render unusable areas provided for the required off-street parking.